

**CONFIDENTIAL**  
**SECRET**

Oct. 10  
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21 FEB 1956

**MEMORANDUM FOR: Deputy Director (Support)**

**SUBJECT : Operation of Employee Clubs**

1. This memorandum is for information only. Particular reference is made to paragraph 4.

2. Attached are Statements of Receipts and Disbursements covering three Agency-approved employee clubs at [REDACTED] installations which submit quarterly reports to the Comptroller. These statements cover the period from the original reporting date through 31 December 1955.

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3. All of the clubs own or are purchasing soft-drink vending machines and all but [REDACTED] are purchasing cigarette or candy vending machines. The [REDACTED] Club periodically submits to the Fiscal Division checks for deposit to miscellaneous receipts covering their share of proceeds from the sale of cigarettes and candy through vending machines not owned by the club. in accordance with [REDACTED] and Comptroller General Decision No. E-111006 - 29 August 1952 (32 CG 124).

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4. A review of the reports submitted reveals that the volume of receipts and disbursements handled by these clubs is steadily increasing particularly the club at [REDACTED]

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5. In the future, we propose to submit similar reports as of 31 December each year. In addition, special reports will be forwarded if circumstances warrant.

[REDACTED]

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**E. R. SAUNDERS**  
**Comptroller**

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